

## MINUTES

**Meeting:** TUSEI Leadership Group

**Date:** 9th November 2020

**Chairperson:** Tom Boland

**Attendees:** Ellen Hazelkorn, Brian Foley, David Ryan, Mary Hartley, Thomas Drury, Cormac O' Toole, Annette Byrne, David Denieffe, David Dowling, David Ryan, Declan Doyle, Derek O'Byrne, Elaine Sheridan, Orla Foley, Frances Hardiman, Helen Murphy, Karen Hennessy, Joe Collins, John Fortune, John Wells, Maebh Maher, Marie Esmonde, Peter McLoughlin, Richard Hayes, Rita Dalton, Samantha O'Connor, Suzanne Denieffe, Mark White, Yvonne Hoare, Eimear Radley

**Apologies:** Maresa Fitzhenry

No.	Item
1.	<b>Agenda</b> The Chairperson welcomed the members including the WS co-ordinators. He outlined the agenda for the meeting as follows: <ul style="list-style-type: none"><li>• Minutes of meeting of 2<sup>nd</sup> November – matters arising.</li><li>• Update from Project Office..</li><li>• Discussion on the vision and mission of TUSEI.</li><li>• AOB</li></ul>
2.	<b>Minutes of meeting of 2<sup>nd</sup> November 2020</b> There were no matters arising.
3.	<b>Project Office Updates</b> The Chairperson provided the meeting with the following information: <ul style="list-style-type: none"><li>• Funding and Resources: WS leaders were asked to provide a draft of resources required, in accordance with TUFT guidelines, in order to undertake the work within each working group.</li><li>• Documentation on MS TEAMS: All WG members have access to all documentation. It was agreed that confidential drafts of any sensitive documents are not to be shared on TEAMS.</li><li>• Project Plans: These are to be uploaded on MS TEAMS.</li><li>• A meeting invite will be sent out between the Project Directors of Munster Technological University (MTU) and the WS Leaders, WG chairs and Co-ordinators on Friday the 13<sup>th</sup> November. This will be a question and answer session and all are invited to discuss lessons learned via the MTU process</li><li>• Project Plans and Deliverables: A Worksheet 'Priority Deliverables' and 'Monitoring Progress against Priority Deliverables' were discussed. This will outline the key priorities up to panel date, after panel and up to designation. It will provide a key document for the joint Governing Body steering group and the reporting that has to be submitted to the Minister and Government, along with monitoring deliverables against actions as outlined in Project Plans. The Priority Deliverables are to focus groups on the actions that need to be prioritized.</li></ul>
4	<b>Vision and Mission</b> A discussion took place with each 4 chairs presenting main points of their discussions of Vision and Mission. Contributors gave feedback and input resulting from sub group discussions that took place over past few days between all WS Leaders and all co coordinators. This discussion was pitched as a preliminary discussion of an issue that is of central importance to the development of the TU. Among the issues raised were -

Meeting reference: TULEADERSHIP (by ZOOM)

	Digitalization, connected and engaged, capability, build on current strengths, greater scale offers potential to deliver more to the Region, greater range and ability to deploy resources more rapidly, potential to extend the region, one entity supporting entire region, a bigger role and greater responsibility for social and cultural perspectives, an anchor in the region which will have no other HE institution, leadership in identifying where skills are required, research merging with T&L, agility to respond to trends, maintaining current student focus, institutional stamina.
<b>5.</b>	<b>AOB</b> No other business
<b>6.</b>	<b>Next Meeting</b>  Monday 16 <sup>th</sup> November, 2020, 11:00 am (by Zoom)