

MINUTES

Meeting: TUSEI Leadership Group
Date: 12th October, 2020
Chairperson: Tom Boland
Attendees: Ellen Hazelkorn, Brian Foley, David Ryan, Derek O'Byrne, Declan Doyle, Helen Murphy, Joseph Collins, Richard Hayes, David Dowling, Suzanne Denieffe, Frances Hardiman, Elaine Sheridan, John Fortune, Karen Hennessey, Peter McLoughlin, Maebh Maher, David Denieffe, Thomas Drury, Mark White, Cormac O'Toole

Apologies: None

No.	Item
1.	Agenda The Chairperson welcomed the members and outlined the agenda for the meeting. <ul style="list-style-type: none">I. Minutes of meeting of 5th October – matters arisingII. Project Office UpdatesIII. AOB
2.	Minutes of meeting of 5th October 2020 There were no matters arising.
3.	Project Office Updates The Chairperson provided the meeting with the following information: <ul style="list-style-type: none">• The Project Office will meet with each of the workstream leads and affiliated working group co-chairs to assist in developing more detailed work group specific project plans.• The first in a series of virtual workshops, led by Prof John Goddard Emeritus Professor of Regional Development Studies at Newcastle University, has been scheduled for 2.30pm on 22nd October. All workstream leads, all working group chairs and the working group members under the engagement workstream will be invited to attend.• Following the ITC/WIT application Minister Simon Harris announced an allocation of €5.10m in transformation funding for TUSEI• The Audit/Criteria file is scheduled to be completed by the end of this week.• WS leads were asked to finalise WG memberships ASAP and submit to the PO.• WS coordinator interviews have taken place and appointees are expected to be in place by next week – office/desk space and IT facilities for WS coordinators to be examined by PO. It was agreed that WS coordinators could begin where necessary on a phased basis for 3 weeks as backfill arrangements are operationalised.• A briefing session to be arranged next week with other TU project coordinators and WS leads/WG chairs.
5.	AOB <ul style="list-style-type: none">• A process for briefing WS leads and WG chairs on resources available to each WS to be agreed by ES and CO'T.• It was agreed that certain areas, particularly relating to corporate services, are going to require discussions around organisational planning at an early stage in the project• CO'T and ES agreed to expediate the backfill process for G5 workstream coordinators

Meeting reference: TULEADERSHIP (by ZOOM)

6. Next Meeting

Tuesday 27th October, 2020, 11:00 am (by Zoom)